



Student Registration Required Documents

✓ Proof of Residency:

- Utility bills (must be 30 days or less and no disconnection notices) such as electric, water, gas bill that includes the physical address of the residence **AND**

One of the following:

<ul style="list-style-type: none"> • Copy of current home mortgage bill 	<ul style="list-style-type: none"> • Current bank statement
<ul style="list-style-type: none"> • Copy of current Apartment/House Lease 	<ul style="list-style-type: none"> • Cobb County Property tax statement
<ul style="list-style-type: none"> • Motor Vehicle Registration 	<ul style="list-style-type: none"> • Current Paycheck stub
<ul style="list-style-type: none"> • Mail delivered by the US Postal Service 	<ul style="list-style-type: none"> • Voter Registration documentation from Cobb County

NOTE: Cell phone bills will not be accepted as valid proof of residence.

- ✓ Most recent report card and current transcript from last school attended.
- ✓ Certified copy of student’s original birth certificate showing the registering parent(s) name(s) or court-ordered proof of custody/guardianship if you are not the birth parent.
- ✓ A copy of the enrolling student's social security card (*Parent may elect to sign a form at the time of registration stating the individual does not wish to provide the social security number, pursuant to O.C.G.A. 20-2-150.*)
- ✓ Completed Georgia Immunization Form (3231) and Georgia Certificate of Vision, Hearing, Dental, and Nutrition Screening Form (3300).
- ✓ Custody or guardianship papers issued by the court if student lives with anyone other than the natural parents, as listed on the birth certificate.
- ✓ Any court orders that prevent or limit access of a parent to the child or the child’s educational records.
- ✓ Any restraining orders or other legal documents specifically limiting the access of any individual to the student(s) being enrolled.
- ✓ Picture ID of parent or legal guardian registering child.
- ✓ Documentation of any health concerns or allergies of which the school should be aware.

All documents containing the child’s name must match the name on the birth certificate.

Additional information:

- If your child has a disability which requires special education, please bring a copy of your child’s IEP.
- If you are transferring within the county, please bring a copy of the withdrawal form (available at the school you are withdrawing from) AND current proof of residency (2 items, see above).