

MEETING MINUTES

Board:

Board Meeting:

School(s):

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
2/28/18	6:55pm	9:16pm	3/20/18	6:45pm	Lyn Carden
Meeting Location:					
IAS Conference Room					

Attended by:	
Cornell Longino Nana Boone Pam Spalla Marie Davis Zach Berman Grant Coleman via teleconference	Kari Schrock Lyn Carden, EIP
Highlights:	

CALL TO ORDER

I. Administrative Functions

- Approval of Agenda – Mr. Longino notified the board the banking accrual transition would not be taking place until the next academic school year and therefore would like to remove the line item from the agenda. Motion made by Ms. Spalla to approve the agenda with the change, seconded by Mr. Berman and approved unanimously.
- Approval of Minutes – Ms. Boone made a motion to approve the 1/23/18 minutes as presented, Mr. Berman seconded and approved unanimously

II. School Related Reports – Ms. Schrock provided the principals report

- Ms. Schrock provided an enrollment update including a time line, adding the school was still accepting applications. Ms. Schrock updated the board on planned marketing activities. The board discussed with Ms. Schrock the projected enrollment numbers vs. staffing. In Ms. Schrock's report she pointed out the projections indicate classes are filling in line with budget with the exception of 6th grade, she indicated that there was a strategy for dealing with this issue and would be presenting in at the next board meeting.
- Ms. Schrock provided unofficial staff intention survey results with regards to faculties' plans for next year
- Board felt numbers were encouraging, 100 higher than FTE in Oct. The Academic Committee reminded the board that they must account for a 10% attrition rate.

- As a follow up to last month's meeting discussion regarding weather make up dates Ms. Schrock provided the board with a breakdown of instruction time in IAS currently versus the past and vs. the district showing how they were maximizing instruction time.
 - The Academic Committee provided a report on how other surrounding districts dealt with weather related make up days. There was a discussion regarding both student make up and teacher make up days contractually. The board requested a report on how other SCSC schools handled both student and teacher make up days and asked Ms. Schrock to provide an outline of possible scenarios for teacher make up dates. The Academic Committee requested an adjustment in the 2018-2019 academic calendar to reflect potential weather make up days and provide that to the board at the next board meeting, the committee recommended the dates be earmarked in the February break. The governance committee plans to bring a make-up date policy before the board at the next board meeting.
 - Ms. Schrock told the board members that her leadership team attended the Charter Association Job fair and returned with several good potential candidates for key positions that the school may need next school year.
 - SCSC CAP update was provided
 - Ms. Schrock update the board on the end of cycle one for TKES, and provided a TKES report

III. Financial Reports

- Monthly Financial Report – The finance committee did not meet, due to a personal emergency of one of the members, however the report was provided by the committee Chair.
- The committee plans to present a draft budget for the 2018-2019 school year based upon the project enrollment numbers at next month's meeting.
- The board reviewed the financial report:
 - Mr. Longino asked Ms. Schrock to address a fund raising revenue line item which netted an unexpected boost.
 - Mr. Longino acknowledge that the IDEA grant had not yet been added to the finances but said it, along with a few other line items would be added by the next board meeting.
 - Ms. Davis made a motion to approve the finances as presents, Mr. Berman seconded, and they were approved unanimously.

IV. Committee Reports

- Commission Framework Grading presentation – Ms. Carden, from EIP explained and EIP created framework matrix grading system that was designed to help the board better track progress towards meeting authorizer expectations.
- Academic Committee
 - i. Mapp testing results – Ms. Spalla presented the most recent results of the schools Mapp testing, comparing last year's milestones results and the first and second round of Mapp testing this year. She explained the target is 3% growth. The Academic Committee reported the strides the school has been able to make because they have clear data evidence to drive instruction. Ms. Schrock reviewed changes in the CCRPI requirements.
 - ii. LKES update – There was no LKES report because there was a digital error in the platform and LKES could not be reviewed. The Academic Committee will provide a LKES update at next month's meeting. The board asked for plans to get their second Academic Committee member LKES certified, a report is to be provided at next month's meeting
 - iii. Marketing to 6th grade – The board has requested a report on a 6th grade student marketing plan at the next board meeting. Ms. Schrock will be working with an outside marketing advisor and the academic committee to create that plan.

- Governance Committee
 - i. Commission Training report – Ms. Boone reported on how informative the training at been and provided a list of takeaways from the training. The board requested that EIP assist them with a strategic planning session to help them create a plan and time line for implementing what they learned. March 16th @ 2pm was chosen.
 - ii. Bylaws – The governance committee is currently reviewing bylaws and will be providing recommendations at the next board meeting.
- Operations Committee
 - i. The operations committee had no report.

V. Old Business

VI. New Business

- The Academic Committee has created a staff climate survey. They will be providing a copy to the board for review.

VII. Open Forum

- There was no public comment

Next Meeting Date – March 20, 2018 6:45pm

Adjournment – Motion to adjourn was made by Ms. Spalla, seconded by Ms. Boone and approved unanimously. The meeting adjourned at 9:16pm



Cornell Longino, Board Chair

Date: 3/20/18