

## MEETING MINUTES

**Board:** Learning Center Foundation of Central Cobb, Inc.  
**Board Meeting:** Governing Board Meeting  
**School(s):** International Academy of Smyrna

*The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.*

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
5-20-19	6:37pm	8:02pm	6-18-19	6:30pm	Lyn Carden
<b>Meeting Location:</b>					
IAS Conference Room					

<b>Attended by:</b>	
Cornell Longino Nana Boone Pam Spalla Marie Davis Zack Berman Grant Coleman	Zinta Perkins Katrina Brinker Lyn Carden Danny Brewington

### **CALL TO ORDER 6:37pm**

#### **Administrative Functions**

- Approval of Agenda – Ms. Boone made a motion to accept the agenda as presented, Mr. Berman 2<sup>nd</sup>, unanimous
- Approval of Minutes – Mr. Berman made a motion to accept the minutes as approved, 2<sup>nd</sup> by Ms. Davis, unanimous

#### **I. School Related Reports**

- Head of School Report – Ms. Brinker provided the Head of School report
  - i. Staffing update
  - ii. Preparations of the end of year and preplanning being offered this summer (summer training)
  - iii. Summer enrichment for ELA and math students who have been struggling - board requested a pre and post data outcomes for summer camp
  - iv. School art show and Taste of IAS complete
  - v. Preliminary GMAS results – reviewed preliminary prior to retesting
  - vi. Discipline Data – provided behavioral summary
    1. Ms. Boone told the board and school leadership about a partnership opportunity she discovered with Kennesaw State they are working on to

improve student behavior. She told Ms. Brinker she would forward the information

- Director of Operations Report – Ms. Perkins provided the Operations Report.
  - i. No major repairs just basic maintenance over the last month.
  - ii. All reports due to the state and federal authorities were submitted on time
  - iii. The school is anticipating a cross functional monitoring for next year
  - iv. She provided samples of recent advertising.
  - v. She provided a report on the final service project of the year.
  - vi. The school has completed school safety assessment and is sending it for a review to Smyrna PD. She listed the plans for safety grant funds
  - vii. She discussed enrollment.
  - viii. She discussed with the board IT services, they want to go through the department of administrative services they will submit the requests through them. Ms. Perkins has been asked to look at options. The board is thinking modification of services but no complete replacement.
  - ix. She told the board that the school should be getting free internet as a state charter school

## **II. Financial Reports**

- Monthly Financial Reports – Mr. Coleman presented the March and April finances. Ms. Spalla made a motion to accept the financial reports as presents, Ms. Boone 2<sup>nd</sup>, unanimous
- Finance Committee report – Mr. Coleman presented the finance committee report
- Review of FY20 Budget – Mr. Coleman presented the FY20 proposed budget telling the board the only change from last month’s presentation is that due of increased enrollment they are now able to fully fund the raises for the teachers and add an art teacher

## **III. Committee Reports**

- Academic Committee – Ms. Spalla presented the Academic Committee Report
- Governance Committee – Ms. Boone presented the Governance Committee report
- Operations Committee – No report

## **IV. Public Comment – No public comment**

## **V. Introduction of two board member candidates**

- Ms. Boone introduced two board member candidates and each candidate introduced themselves. The board spoke with the candidates about expectations, requirements and answered questions.
  - i. Javier Smith
  - ii. Brooke Parker

## **VI. Old Business**

- FY20 Budget – Ms. Boone made a motion to approve the proposed FY20 budget as presented, Ms. Spalla 2<sup>nd</sup>, unanimous
- FY20 Academic Calendar – Ms. Boone made a motion to approve the proposed FY20 Academic Calendar as revised, Ms. Davis 2<sup>nd</sup>, board approved except Mr. Coleman who abstained

## **VII. New Business**

- Charter Contract Amendment – Ms. Brinker and Ms. Perkins presented the proposed charter contract amendment proposal to send to the authorizer. Ms. Davis made a motion to approve, Ms. Boone 2<sup>nd</sup>, unanimous. Mr. Longino signed the presentation and Ms. Brinker was instructed to send to the authorizer the following day.
- Auditor consideration – Board determined they were happy with current auditor

## **VIII. Annual Meeting Business**

- Board Elections – Ms. Boone nominated Mr. Longino for board chair, there were no other nominations. Board elected unanimously. Mr. Longino nominated Ms. Boone for board Vice Chair, there were no other nominations. Board elected unanimously. Ms. Davis nominated Mr. Coleman as board treasurer, there were no other nominations. Board

elected unanimously. Ms. Boone nominated Ms. David as board secretary, there were no other nominations. Board elected unanimously.

- Conflict of Interest/Code of Ethics- board will be signing within the next month
- Committee Assignments – Board tabled until next month
- Board Meeting Calendar – Board tabled decision until strategic planning session in June

**IX. Next Meeting Date June 18, 2019 6:30pm**

**X. Adjournment 8:02pm**

  
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Cornell Longino, Board Chair  
Nana Adwoa Boone, Vice Chair

Date: 6/18/19