

COMMITTEE MEETING MINUTES

Committee: Governance

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
8-12-19	5:36pm	6:06pm	9-16-19	5:30pm	Lyn Carden
Meeting Location:					
IAS					

Attended by:	
Nana Boone	Lyn Carden, EIP
Highlights:	

I. Roll Call

II. Committee Update – Ms. Boone discussed adding another member to the Governance Committee who she has reached out to and is waiting for a response.

III. Old Business

- Comprehensive Policy Manual – Ms. Carden told Ms. Boone the manual is complete and is currently under review by school leadership to ensure accuracy. She told Ms. Boone she would share with the Governance Committee, because school leadership wouldn't be reviewing the Governance policy. Once the school leadership had reviewed the school level policies the manual would be distributed to the board as a whole for input.

IV. New Business

- Charter Contract Review – Ms. Boone said she would be reviewing the charter contract to discuss with the board at the meeting
- Training for the FY 20 year – The committee discuss the FY20 required training.
- Commission update – Ms. Carden provided an update on the new authorizer staff leadership
- External Board Book Update – Ms. Carden reviewed the process of maintaining the board book
- Internal Board Book Update – Ms. Boone noted she would like to eventually provide the board with the internal book
- CPF Worksheet – Ms. Carden reviewed the worksheet with Ms. Boone.

- V. Next Meeting Date** - Ms. Boone recommended the committee meetings be moved to a more convenient time for other committee members and decided to conduct Governance Committee meetings on the Monday of the board meeting (the third Monday of the month) at 5:30pm.

ADJOURNMENT 6:06pm