

COMMITTEE MEETING MINUTES

Committee: IAS Operations Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
10/8/19	5:06pm	5:48pm	11/5/19	5:45pm	Lyn Carden
Meeting Location:					
IAS					

Attended by:	
Marie Davis Zinta Perkins	Lyn Carden, EIP (Via telephone)
Highlights:	

I. Roll Call

II. Committee Update – No updates

III. Old Business

- Annual Charter Schools Report – Annual Charter school report being completed.
 - i. Target completion date 10/23, mandatory submission date 11/1
 - ii. Will need financial information to complete the report (Nicole)
- Notification from DOE regarding Title Funding and that they are re-evaluating cross functional monitoring, to ensure IAS is providing special education services correctly.
 - i. Conversation with Amy Rowell from GaDOE that the school has been moved from Moderate to High Risk and are redoing cross functional monitoring.
 - ii. As a result, the federal programs have requirements that have created immediate monitoring (Jan 15)
 - iii. Will be monitored in 8 areas: Finance- Title 1,2,4, IDEA will need FY19 & 20 (Financial expenditures and payroll), Professional qualifications, Title 4 expenditures (all source docs), IDEA- will also want to ensure that eligibility is completed correctly.
 - iv. IAS must to provide a lot of evidence. The school has moved from moderate to high risk, this is partially due to the fact that we didn't submit reports in a timely in manner in FY18. It was during the transition 2) The fund deficit and 3) Financials are red flag.
- All Federal Budgets have been approved except finalizing Title 1 for submission 10-9-19.

- Facility Review – No major issues to report. The school believes that leaks from the air conditioners might have been a buildup of condensation and there haven't been any more issues after the last repairs. If the leaks come back they school will have to consider insulation. Light maintenance (usually maintenance is under way). They school is having had some plumbing issues, elated to children not know how to properly use. The school has started using into the facilities grant. They've painted some rooms and completed all of the highest priority issues.
- Safety grant – The school has purchased a few safety plan items. Ms. Perkins updated the committee on the purchases so far and purchases to come.
- Renewal – tabled
- State Performance Matrix – The committee reviewed operational matrix
- SCSC site visit – The committee discussed the October 9 site visit by the authorizer.

IV. New Business

- Reporting Update
 - i. Student Class Size Report – Currently under way
 - ii. Facility Audit – Already reviewed

V. Next Meeting Date November 5, 2019 5:45pm

ADJOURNMENT 5:48pm